

**Allegany County Capital Resource Corporation**  
**MEETING**  
December 12, 2017  
Crossroads Conference Center, Belmont, New York

**OPENING REMARKS**

- Chairman Johnsen called the board meeting to order at 9:33 AM.
- Present: M. Johnsen, Judith Hopkins, Rich Ewell and Randy Shayler
- Others Present: Craig Clark, CRC Executive Director, Cathleen Whitfield – CRC-CFO

**NEW BUSINESS**

- A resolution was requested to approve an Administrative Fee of \$300 to be paid to the Allegany County Industrial Development Agency from the Capital Resource Corporation fund. This covers administration duties of reconciling bank statements and PARIS annual reporting. A motion was made by Rich Ewell, seconded by Mike Johnsen and carried 4-0.

**ADJOURNMENT**

With there being no further business, a motion to adjourn at 9:35 a.m. was made by R. Shayler, seconded by M. Johnsen and carried.

Respectfully submitted,

Cathleen L. Whitfield  
Recording Secretary